



THE MINUTES OF THE MEETING OF THE BOARD HELD

on Monday 9 December 2024 in the Boardroom Te Koropiko West Spreydon School

Present: – Marriene Langton – Principal, Miriam Marshall – Chair, Abbey Parsons, Marina Shehata – Deputy Principal, Shailesh Singh, Jodie Apiata, Julia Mallett

Apologies: Andy Dumbleton

In attendance for data reporting and discussions: Lou Nuualiitia, Denali Lord, Amy Duckmanton and Glen Campbell

In attendance for minute taking: Linda Parsons

1. **The meeting opened with a Karakia**
2. **Data report and Discussions -** visitors to the meeting Lou, Glen, Amy and Denali presented the data results and showed a variety of power points presentations of graphs by age, year level and the comparison from half yearly results.

Key points discussed were –

- Overview of the data journey
- Who is included and who is not and why
- Explanation of professional judgement and how it informs the checking and testing and regular meetings
- Whole of school reading data sitting at 80% of children at or higher
- Whole of school writing at 80% at or higher – the new Writing Revolution program has helped to fill in some gaps in writing
- Maths showed an impressive progress for Maori and Pasifika children now sitting at 80%
- Discussions on the issues which cause risk to progress – attendance, trauma, new to school or NZ, assistance availability/funding for ESOL and children with special needs
- Working with children who are gifted and talented and their progression
- Overview of PACT graphs and data

Vote of thanks to the Team Leaders

Meeting returned to main Board Meeting

3. **Minutes** of the October Board Meeting had been circulated online and were accepted

Moved: **Shailesh Singh**

Seconded: **Julia Mallett**

There were no matters arising

In Committee minutes - Nil

4. **Discussion Topic – Cohort Entry**

Discussion on cohort entry to school considering entry at term beginnings rather than on birthday.

Motion: The Board moved to ratify Cohort Entry at the school for 2025 after Consultation and Notification

Moved: **Abbey Parsons**

Seconded: **Jodie Apiata**

Action Plan: Marriene to advise the Ministry of Education that the Board would ratify the Cohort entry for 2025 after consultation and Notification

5. **Principal's Report:** circulated on line

Discussion points:

- Thorough report
- Targets and goals
- Healthy Schools
- Reviews

Moved: **Marriene Langton**

Seconded: **Julia Mallett**

6. **Hall** – Meeting on 10 December – 105 submissions of interest is now down to 7 or 8. Meeting will look at plans and costs

7. **Financial Report:** circulated in pre reading.

Discussion points

- New Cleaning contract Discussion – contract, costs, time frame, products and content

- ICT – Information Technology looking to outsource (not included in Budget for 2025) - discussion on a trial contract for 1 year then renegotiate

Motion: That the contract for ICT be accepted for 1 year and for consideration of renegotiation

Moved: Marriene Langton

Seconded: Jody Apiata

8. Budget 2025

The budget had been circulated and was accepted at the meeting subject to the addition of the ICT contract being included in the Budgeting

Moved: Miriam Marshall

Seconded; Marina Shehata

9. Health and Safety report: circulated and read in pre reading. For approval.

Discussion points –

- Camp went well despite some Covid cases – parent helpers worked really hard to cover
- Usual cuts and scrapes
- Acc for a back injury to student
- Inhalers etc

Moved: Marina Shehata

Seconded: Abbey Parsons

10. Communication:

Resignation letters from teaching staff end of fixed term contracts have been received and accepted

11. Moved: In Committee discussions:

Miriam Marshall moved -that the meeting moved into public excluded session at 6.22pm for reasons of legal and professional privilege and to protect the privacy of natural persons.

The meeting was resumed at 6.48

<u>Action Point Tasks</u>	<u>Who</u>	<u>When</u>
Advise MOE re Cohort Entry decision	Marriene	asap

Approved: *Marshall* Date: *24/2/25*

Chairperson

